

होटल प्रबंधन खानपान प्रौद्योगिकी और अनुप्रयुक्त पोषण संस्थान, चेन्नई
INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION

An ISO 9001:2015 Certified Institute

(An Autonomous Body under Ministry of Tourism, Government of India) (Affiliated to NCHMCT, Noida)



(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)
IV Cross Street, C.I.T Campus, TTTI-Taramani, Chennai - 600113.



MINUTES

of

94th BOARD OF GOVERNORS MEETING
Meeting held on 19.03.2024 at 12.30 P.M

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND
APPLIED NUTRITION:: C.I.T. CAMPUS :: CHENNAI - 600 113**

**MINUTES OF THE 94th BOARD OF GOVERNORS MEETING OF THE
INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED
NUTRITION (CHENNAI) SOCIETY, CHENNAI-600 113 HELD ON 19.03.2024 AT
12.30 p.m. AT THIS INSTITUTE.**

The following members were present:

CHAIRMAN:

1. Dr.K.MANIVASAN, I.A.S,
Addl. Chief Secretary to Govt. of Tamil Nadu,
Dept. of Tourism, Culture and Religious Endowments,
Fort St. George, Chennai - 600 009.

MEMBERS:

2. SHRI GYAN BHUSHAN,
Senior Economic Adviser
Ministry of Tourism, Govt. of India
Room No.3, 8th Floor, Chanderlok Buildings,
36, Janpath Road, New Delhi-110011
3. MR.P. HARIDASAN PILLAI,
Director (IFD)
Human Resources Dept.
Ministry of Tourism / Govt. of India
Transport Bhavan, No.1, Parliament Street,
New Delhi - 110 001.
4. SHRI D. VENKATESAN,
Regional Director (South)
India tourism - Chennai, G.O.I.,
Southern Regional Office, Chennai - 600 002
5. SHRI C. SAMAYAMOORTHY, I.A.S.
Commissioner of Tourism and Managing Director,
Dept. of Tourism, Govt. of Tamil Nadu,
Tamil Nadu Tourism Complex, Chennai - 600 002.
6. SHRI IAN DUBIER,
General Manager,
Hotel Taj Coromandel,
No.37, Nungambakkam High Road,
Chennai - 600 034.

Parimala e

PRINCIPAL i/c
IHM-CHENNAI

Parimala e

CHAIRMAN
BOARD OF GOVERNORS

7. SHRI ZUBIN SONGADWALA,
Vice President – Operations (South & East)
ITC Grand Chola,
63, Mount Road, Guindy,
Chennai – 600 032.
- 8 CHEF SHEETHARAM PRASAD
Culinary Director
GRT Hotels and Resorts,
120, Sir Thyagaraya Road, T.Nagar,
Chennai – 600 017.
9. SHRI K. VEERA RAGHAVA RAO, I.A.S.,
Commissioner of Technical Education,
Directorate of Technical Education,
Govt. of Tamil Nadu, Chennai – 600 025.
Represented by
Dr.A.Senthil Kumar,
Liason Officer,

MEMBER SECRETARY:

10. SMT.R. PARIMALA,
Principal & Secretary i/c.
IHMCTAN, Chennai – 600 113

The following members could not attend the meeting due to their official pre-occupation.

1. Ms.Rajana Chopra,
Addl. Secretary & Financial Advisor (Tourism),
Ministry of Tourism, Govt. of India,
Room No.121, Anusandhan Bhavan,
318, Shastri Bhavan, New Delhi- 600 001.
2. Shri Satvir Singh,
Director (Studies)
National Council for Hotel Management &
Catering Technology,
A-34, Sector – 62, NOIDA, U.P.
3. SHRI A. KARTHIK, I.A.S.
Principal Secretary to Govt. of Tamil Nadu,
Higher Education Department,
Secretariat, Chennai – 600 009.

The Principal in charge welcomed the Chairman and Members of the Board of Governors. Special welcome was extended to the Commissioner of Tourism, Govt. of Tamil Nadu on his first visit to the Institute.


PRINCIPAL i/c
IHM-CHENNAI


CHAIRMAN
BOARD OF GOVERNORS

ITEM NO 94.01**Approval of the Minutes and Action Taken Report on the 93rd Board of Governors Meeting held on 10.11.2023 – Regarding.**

While discussing on the points of Minutes and Action Taken Report of 93rd BOG Meeting the Board noted the same in general.

ITEM NO.94.02**Common Fee Structure for various academic programmes for the year 2024-25 received from NCHM, Noida - Approval – Regarding.**

The Board noted that NCHMCT vide letter No.NCHM-10104/3/2020/ADMIN, dated 09.11.2023 have given the common fee structure for the academic batch to be admitted in 2024-2025. As per the same institute's in category "A" city have the maximum discretion to charge additionally up to 40% of the basic tuition fee. IHM-Chennai being in this category can also exercise discretion to charge upto 40%. The table showing the increase in tuition fee at various slabs is as under: -

Academic year	Semester	Basic Tuition fee as per NCHM (24-25)	Notional increase			
			(25%)	(30%)	(35%)	(40%)
1st year B.Sc 2024-25	1st term	46500	58125	60450	62775	65100
	2nd term	50000	62500	65000	67500	70000
2nd year B.Sc 2025-26	3rd term	50000	62500	65000	67500	70000
	4th term	50000	62500	65000	67500	70000
3rd year B.Sc 2026-27	5th term	50000	62500	65000	67500	70000
	6th term	50000	62500	65000	67500	70000
1st year M.Sc 2024-25	1st term	41000	51250	53300	55350	57400
	2nd term	49000	61250	63700	66150	68600
2nd year M.Sc 2025-26	3rd term	49000	61250	63700	66150	68600
	4th term	49000	61250	63700	66150	68600

The Board discussed in detail regarding the enhancement of Tuition Fees for the academic batch to be admitted in 2024-25 and directed that the cost involved with future increases may be compared with the fees to be collected in next 03 years and percentage as required to cover the projected expenditure may be worked out. The Board agreed that with the approval of Chairman, Board of Governors, the same may be finalized.



PRINCIPAL i/c
IHM-CHENNAI



CHAIRMAN
BOARD OF GOVERNORS

The Board, considering the fact of affordability by students, approved a marginal increase of Rs. 5,000/- in courses like Diploma in Food Production, Diploma in Bakery and Confectionery and Craft Food Production, where there are considerable takers.

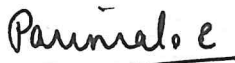
Course	Semester	Existing Tuition fee 2023-24	Revised Tuition Fee approved	Maximum cap of Tuition fee for 2024-25 as given by NCHMCT
PGD in HFSN	1st term	13375	13375	35000
	2nd term	13375	13375	35000
PGD in Hotel consultancy	1st term	0	0	70000
PGD in AO	1st term	9775	9775	25000
	2nd term	9775	9775	25000
Dip in FP	1st term	25000	27500	35000
	2nd term	25000	27500	35000
Dip in BC	1st term	16450	18950	35000
	2nd term	16450	18950	35000
Dip in F&BS, HK, FO	1st term	12450	12450	25000
	2nd term	12450	12450	25000
Craft in FP	1st term	20000	22500	35000
	2nd term	20000	22500	35000
Craft in F&BS	1st term	6350	6350	25000
Craft in PBT bar tending	1st term	0	0	35000
Competency Enhancement Program in Rooms Division	1st term	0	0	16000

ITEM NO.94.03

Enhancement of Hostel Mess Advance from Rs. 33,400/- to Rs. 43,400/- per annum to be collected from the Hostel students from 2024-2025 onwards - Approval - Regarding.

The Board discussed in detail to the increase the Hostel Mess Advance in respect of Hostel Students from Rs.33,400/- to **Rs. 43,400/-** per annum from 2024-2025 onwards, considering the inflation standards. The same was agreed in principle by the Board.

The Board also agreed to charging Rs.15,000/- (annually) from the students occupying the Air-conditioned rooms in the newly Constructed Additional Girls Hostel, considering the higher slab of Electricity charges and other Maintenance charges etc.


PRINCIPAL i/c
IHM-CHENNAI


CHAIRMAN
BOARD OF GOVERNORS

ITEM NO.94.04

Awarding of Contract through Open Tender process as per GFR 2017 for Running of Hostel Mess / Purchase of Perishable and Non-perishable items / Uniforms / Kitchen Kit and Record Note Books etc. from 2024 onwards – Approval – Regarding.

DEFERRED

ITEM NO.94.05

Accreditation by International Organization Houston, TX77043 – Membership fee \$2950 for Legalization - Approval – Regarding.

The Board approved to apply for Membership for Legalization at a fees of \$2,950 to be paid to International Accreditation Organization, USA duly following the provisions of FCRA.

ITEM NO.94.06

Purchase of Bush Cutter Petrol (Honda Make) – 2 Nos. through GEM for use in Institute's Garden / Lawns – Approval – Regarding.

The Board suggested that such items which can be purchased at the level of Principal i/c. considering the amount involved. The actual expenditure shall be met from "Lawns and Gardens Account".

ITEM NO.94.07

Purchase of Vertical Model 2 Door Deep Freezer – 600 lit capacity for use in Basic Training Kitchen through GEM – Approval – Regarding.

The Board suggested that such items can be purchased at the level of Principal i/c., considering the amount involved. The actual expenditure shall be met from "Institute Development Fund Account".

ITEM NO.94.08

Replacement of Riso Digital Duplicator Machine for use in Office through GEM – Approval – Regarding.

The Board suggested that such items can be purchased at the level of Principal i/c., considering the amount involved. The actual expenditure shall be met from "Institute Development Fund Account".


PRINCIPAL i/c
IHM-CHENNAI


CHAIRMAN
BOARD OF GOVERNORS

ITEM NO.94.09**Refilling of Cease Fire Extinguishers – 25 Nos. – Approval – Regarding.**

The Board suggested that such items can be purchased at the level of Principal i/c., considering the amount involved. The actual expenditure shall be met from "Maintenance of Equipment Account".

ITEM NO.94.10**Hunar Se Rozgar" and "Skill Certification Programme" under CBSP training programme – Present Progress – Information – Regarding.**

The Board noted the conduct of CBSP training programme for the year 2023-2024 and commenced the completion of targets fixed for the Institute.

6 days Skill Certification Programme			8/6 weeks Hunar se Rozgar Training Programme			Entrepreneurship Programme (30 days)	
Target fixed	Completed	Under training	Target fixed	Completed	Under training	Target fixed	Completed
2500	2180	180	30	90	52

The Board also directed that various Skilled Development courses relating to the Industry may be explored with the Skill Development Board for improving Revenue Generation.

ITEM NO.94.11**Fixation of Pay under Proforma Promotion – Under Secretary (Grade-I) - Mrs.Lakshmi Murali, A.A.O (on deputation) with effect from 01.07.2023 as approved by Chairman/BOG – Information – Regarding.**

The Board noted the fact of proforma promotion and relative pay fixation of Mrs.Lakshmi Murali, A.A.O. (on deputation) in the pay matrix of 7th CPC – Level 11 – (Rs.67700-208700) at this Institute consequent to her promotion as Grade-I (Under Secretary) in her parent department with effect from 01.07.2023.


PRINCIPAL i/c
IHM-CHENNAI


CHAIRMAN
BOARD OF GOVERNORS

ITEM 94.12

Infrastructure Development Projects-in-progress – Present position – Information – Regarding.

The Board noted the status of the various construction works in progress by CPWD as on date for the Grant-in-aid received from Ministry of Tourism, Govt. of India.

S NO	NAME OF THE SANCTIONED WORKS	AMOUNT DEPOSITED TO CPWD	AMOUNT UTILISED BY CPWD AS ON 31.12.2023	BALANCE AMOUNT AVAILABLE WITH CPWD	CURRENT STATUS OF THE WORK
1	Providing Barrier free amenities Like Ramp, Toilet and Foot Path for disabled persons (Sanctioned amount Rs.21,47,900/-)	17,18,320/-	18,99,401/-	(-) 1,81,081/-	Work Completed. Balance amount of Rs.4,29,580/- to be deposited for settlement of final bill payment.
2	Construction of Girls Hostel (50 person's capacity) (Sanctioned amount Rs.6,67,88,000/-)	5,34,30,400/-	5,04,98,318/-	29,32,082/-	Work completed. Balance amount of Rs..1,33,57,600/- to be deposited for settlement of final bill payment. Provisional construction completion certificate submitted by CPWD forwarded to MOT/GOI
3	Renovation of Institute Main Building (Civil & Electrical Works) (Sanctioned amount) Rs.5,92,17,000/-	2,36,86,000/-	0.00	2,36,86,000/-	Renovation work is being done phase wise work relating to Northern part of the old building is in progress. Once the same is completed next phases will be taken up one by one.

The Board was informed of the fact of release of Rs.75,00,000/- towards III installment of Construction of Additional Girls Hostel by Ministry of Tourism, Govt. of India on 18.03.2024.

The work in progress and the Grants-in-Aid receivables and the relative CNA issues were discussed in detail. Chairman, Board of Governors urged to the Senior Economic Advisor / Director (IFD) who were on the Board for early release of remaining funds.

Board also directed to take up the matter with CPWD to completely utilize the amount remitted to them by making payment to their vendors immediately as and when the payments are released by Ministry of Tourism, Govt. of India through the Institute.

ITEM 94.13

Minutes of the Building Committee Meeting held by Principal i/c., IHM Chennai with officials of CPWD on 02.02.2024 – Information – Regarding.

The Board noted the Minutes of the Building Committee Meeting held by Principal i/c. IHM, Chennai with officials of CPWD on 02.02.2024.



PRINCIPAL i/c
IHM-CHENNAI



CHAIRMAN
BOARD OF GOVERNORS

ANY OTHER MATTER

ITEM 94.14 (A)

Dr.M.Thirulogachander, Head of Department posted in the extension campus of IHM-Chennai at Indian Culinary Institute, Tirupati – Information – Reg.

The Board noted the services of Dr.M.Thirulogachander, HOD has been taken in the strength of IHM-Chennai and posted in the extended campus of IHM-Chennai at ICI, Tirupati with effect from 01.03.2024

Measures to improve Admission Status during 2024-2025:-

While discussing about the various plans to improve admission during 2024-25, the following measures were suggested by the Board.

1. The scholarship schemes available may be given much more publicity. Awareness creation may be focused in SC/ST dominated States/Union Territories so that seats reserved for them also gets filled in full.
2. School Education authorities may be requested to display in their website the course details and the relative career opportunity prospects of B.Sc / Diploma / Craft courses of IHM-Chennai
3. Alumni Association may be requested to come forward to sponsor the fees for more number of students belonging to poor economic background, with a view to uplift them.
4. Proactive initiatives in Social Media may be taken up with full vigour.

The meeting ended with the Vote of Thanks to the Chairman and Members of Board of Governors by the Principal i/c.



(R.PARIMALA)

PRINCIPAL & SECRETARY i/c,



(Dr.K.MANIVASAN I.A.S.)

Chairman/Board of Governors,

Addl. Chief Secretary to Govt. of Tamil Nadu

Dept. of Tourism, Culture & Religious Endowments Dept.

Fort St. George, Chennai - 600 009.